

### Planning and Development

- A draft letter to Jeremy Pierce has been sent in the meeting package for review and edits.
- There was an additional request for information for developing within the Municipal boundaries. The information that they requested was relayed and if they continue to look at the property for development they have been invited to present at a Council meeting for support and information gathering. This is an open invitation, if the development moves forward, an update will be provided to the Council.

### Events

- Mike Pendergast has booked with us for the December 10 Children's Christmas Party
- The FPEIM president is willing to attend the Christmas event Deputy Mayor Danny Kelly is developing. David MacAdam is also looking forward to attending that and receiving his award if it means bringing recognition to and supporting Morell. We suggest that Jennifer Phelan also be invited to it. He suggested since she served for many years with dedication, that she should be recognized as well.

### Financials

- The HST and Source Deductions have been completed with MRSB
- All reconciliations are up to date, and the issue with ScotiaBank sewer payments has been dealt with.
- Additional items had to be sourced for the audit and an MRSB employee working on the audit spent an additional day at the office working on the final items.
- The Audit is complete minus a few items by Michelle, which she has said should be done shortly. The AMIR report is in the middle of completion depending on some items from the Audit. She will be coming out to present the Audit at the first meeting of January.

### Projects

- Reports for the Wastewater Project and the Rink Renovation Project have been submitted to ICIP

- There was an issue noticed by DJ Dunn at the new development of Benny Lutz Lane. He noticed that a manhole cover was missing and the rim was destroyed. We contacted APM and they confirmed that their person on site noted it and would be fixing it. DJ covered the open manhole cover, which should work temporarily.
- After connecting with Shane Misener about the Wastewater Project, he confirmed that even if we were to dig up Red Head Road to add a new line it would not conform to the existing funding. To do so we would need to create a new application.
- Pat Hughes stated that the project for the Wastewater Project couldn't be completed as is, since it doesn't have enough funding to do all that was originally planned. He is developing a quote for suggested changes that would fit within the project terms, as is, and will send it for Council feedback when it's completed.
- Mike was approached by a cement company for their pay for the ball field, they never invoiced the Municipality. I have made contact with them to send their invoice in.
- I have made contact with Ken Cleaveland with Island Coastal Services, the company that did the majority of the work on the new ball field. They never had a contract put through the office. They have also indicated that they were asked to do additional work that has created a larger bill than previously thought.
  - The previous invoice was for **\$126,880.99** and the current one is for **\$156,505.79**
- The Motion from the last regular Council meeting was provided along with other items to ICIP and we started the claim process. We have now received all our current outstanding claims back for the Rink Renovation from ICIP, which has moved us out of our line of credit. As follows:
  - **ICIP-CCR-2019-009**  
Morell Community Rink Renovations Phase 3  
Invoice: ICIP-10-23-24  
**\$121,586.21**
  - **ICIP-CCR-2019-009**  
Morell Community Rink Renovations Phase 3  
Invoice: ICIP-10-23-24A  
**\$180,445.88**
  - **ICIP-CCR-2019-009**  
Morell Community Rink Renovations Phase 3  
Invoice: ICIP-10-23-24B  
**\$232,706.60**
- The outstanding bills for the rink that were mistakenly sent to us have been provided to Diane Burland, Off-Ice Operations Coordinator.

- I've been working closely with NoraLynn Dunn regarding her claim due to the Sept. Paving situation. We are sending 3 companies out to get quotes for what the cost of a septic system on her property will be and if one can fit there. This is being done and scheduled so that NoraLynn and DJ can be there during their visits.
- The Red Head Paving Issue has been addressed. I am working with Matt Fortier, Dept. of Transportation who gave the work to Chapmans. He has guaranteed that they will take care of the claims and will deal with Chapmans on their own, on our behalf. They will also be sending people out to repair the covered manhole covers, and will be working with DJ regarding their locations. This is yet to be finalized, but should start soon.

#### Unightly Properties Issue

- After reviewing our Municipal Bylaw on Dangerous, Hazardous & Unightly Properties, there are additional issues to be looked into before pursuing the next step on PID 182360. As the only person other than the RCMP that is allowed by the ByLaw to do the work of the Bylaw officer, I will be connecting with the Council after compiling more information on how to move forward.

#### By-Election

- The MEO and Deputy MEO contact information was sent following our Special Meeting to Municipal Affairs, who were to send out training info and connect with them.
- A resident requested information and a nomination form, after looking into it it seems that items that were meant to be completed by the schedule haven't happened yet. I connected with the MEO. Items should start being posted by Monday, November 20.

#### Municipal Properties

- Mike MacDonald has finished his full-time work for the year. He will be available for snow removal.
- The October Halloween event at the Rossiter Park has left a number of items and garbage in the pavilion that need to be cleaned out. I will be contacting them to check on this. Otherwise the pavilion has been closed down for the season.
- The soccer field's power has been seasonally shut off until next year.
- I was able to take advantage of the program through the Provincial Government to repurpose hardware that has been factory reset, at no cost to the Municipality. I have sourced for the Welcome Centre a new (used) laptop, tablet, desktop, two monitors (one that can be turned vertical for displays among other uses), and a keyboard and

mouse. These items will allow the Welcome Centre to provide more services in the summer, to provide non-profit groups that use our space equipment for their meetings and events, and possibly allow for us to provide volunteer space for Maple Health Care in the future, if the Council deems it.

- These items are in the process of being set up with software.