



*Rural Municipality of Morell
Regular Monthly Meeting Minutes
October 16, 2023*

Present: **Deputy Mayor:** Danny Kelly
 Councillors: Chris Dunn, Garry MacAdam, Heather Sampson, Vincenzo Trombetta, and
 Marla Drake
 CAO: Amanda Benedict

1. Call to Order:

Chairperson Deputy Mayor Danny Kelly called the meeting to order at 6:30 p.m.

2. Approval of Agenda

It was duly moved and seconded that the agenda be accepted as presented.

2.1 moved by Chris Dunn

2.2 seconded by Garry MacAdam

2.3 [2023-10-16] Motion carried

3. Declaration of Conflict

Section 2.3 of the Municipalities Act, which maintains that 'No member of council shall derive profit or financial gain from his/her position as a member of council and where a member of council has any pecuniary interest in or is affected by any matter before the council, shall declare his/her interest therein and abstain from voting and discussion thereon.

4. Approval of Minutes

Approval of Minutes has been deferred until a review of the previous minutes is completed. To compare to notes provided by Deputy Mayor Danny Kelly. Motion to amend minutes.

4.1 moved by Vincenzo Trombetta

4.2 seconded by Marla Drake

4.3 [2023-10-16] Motion carried.

5. Correspondence

- 5.1. Email letter from Municipal Affairs regarding mandatory Code of Conduct training module for all council members to complete.
 - 5.1.1. **Action Item:** Councillors are to complete and update the CAO when done. The training will be sent to each councillor by Municipal Affairs.
- 5.2. Rachel Buell, Eastern PEI Community Navigator has sent an invite to council with the hopes of meeting and collaborating.
 - 5.2.1. **Action Item:** Municipal Office will reach out and connect with Rachel Buell and find a time that can be scheduled.
- 5.3. The Legion are selling wreathes for \$47 for Remembrance Day as a fundraiser.
 - 5.3.1. **Motion** to purchase moved by Garry MacAdam
 - 5.3.2. Seconded by Chris Dunn
 - 5.3.3. [2023-10-16] Motion carried.

6. Councillor Reports

Heather Sampson -No action items or Motions
Marla Drake -No action items, no Motions
Vincenzo Trombetta -No action items or Motions
Chris Dunn - No action items or Motions
Garry MacAdam - No action items or Motions
Danny Kelly – No action items or Motions

7. Administrator Report -No action items or Motion

8. Financial Report

8.1. The Sewer, Festival, Gas Tax, Rink Renovation, and Municipal accounts have all been reconciled and balanced.

9. Old Business -1 action item, 1 Motion.

- 9.1. Motion to Award APM MacLean Construction the Rink Renovation project based on the recommendation of Coles and NCI.
 - 9.1.1. **Motion** moved by Marla Drake
 - 9.1.2. Seconded by Vincenzo Trombetta
 - 9.1.3. [2023-10-16] Motion carried.
- 9.2. Rink Renovation is completed. NCI plans to have a grand opening paid by NCI. All members over the past 10 years that have had a part on helping the Rink get to this point, should be commended, and will be recognized at the event.
- 9.3. Ballfield Project updates. Pictures of the ballfield have been put up on social media and they look great. The ballfield lights at the Church ballfield must be purchased and installed. Winter is fast approaching, and MacEwan Electric will not likely be able to install the poles until spring. They need to purchase them and deliver them but will be looking for the payment in advance to purchase polls. There is no action item on this, its just to make Council aware.
- 9.4. Rink opening was delayed due to item that needs to be fixed. This is not in relation to Phase 3.
- 9.5. September Sewer Issue that affected NoraLynn Dunn's property

9.5.1. Action Item – Municipal Office will look into the suggestion that Heather Sampson proposed of looking into a private septic system on NoraLynn Dunn’s property to solve for septic issues.

9.6. Food Trucks – Review insurance issues, Department of Transportation, and unsightly premises, and permits. More research will be done before any additional discussions or decisions will be made.

10. New Business -1 action item, 4 Motions

10.1. Heat Pump Project for the Fire Hall received funding. Quotes were provided earlier in the year.

10.2. Action Item- The Municipal Office will send provide the **3** quotes for review and recommendation before next meeting with the budget that is allocated.

10.3. Municipal Affairs recommended setting the election date earlier than the 6 months, and ideally before the new year. It should be for both spaces if a Council member decides to run for Mayor.

10.4. The Council needs to choose a date for the byelection, which has to be a Monday.

10.5. Motion to have the By-Election on December 11, 2023.

10.5.1. Moved by Vincenzo Trombetta

10.5.2. Seconded by Garry MacAdam

10.5.3. [2023-10-16] Motion carried.

10.6. An MEO and Deputy MEO needs to be named by the Council. Suggestions of Lyla Berry and Allan Robbins. Someone will ask them to see if they are willing. If required, then a post online for people to apply will be made available.

10.7. All other election details will be dealt with by the MEO, or if they are unable, then the Deputy MEO.

10.8. An update to the Code of Conduct regulations has prompted a need to update Municipal Bylaws to be in accordance with the Act. There is a Motion to read the new amended bylaw at the next Council meeting.

10.8.1. Motion moved by Vincenzo Trombetta.

10.8.2. Seconded by Marla Drake.

10.8.3. [2023-10-16] Motion carried.

10.9. Kyle McDonald lives on Red Head Road. The Kelly Green trail is a favorite spot of his entire family. Fiona did a large scale amount of damage to the park. He is proposing to work for the Municipality to clean up the park. The recommendation by Deputy Mayor Danny Kelly to Kyle is to create a proposal and provide costs associated with the work and present it to the council for a formal review.

10.9.1. A Motion was moved by Marla Drake that the Council give authority to Vincenzo Trombetta to work on forming a committee and researching private and governmental funding to help fund clean up the Kelly Green trail and replant trees within the Morell Community.

10.9.2. Seconded by Chris Dunn

10.9.3. [2023-10-16] Motion carried.

10.10. Heather Sampson will be away for a few weeks in November and recommends that we have an additional signing authority in place during that time.

- 10.10.1. A **Motion** to add Deputy Mayor Danny Kelly as a signing authority.
- 10.10.2. Moved by Garry MacAdam
- 10.10.3. Seconded by Chris Dunn
- 10.10.4. [2023-10-16] Motion carried

7. **Next Meeting** is Monday November 20, 2023, at 6:30 p.m.

8. **Adjournment** Motion to adjourn moved by Vincenzo Trombetta

Danny Kelly, Chairperson Signature: _____

Date: _____

Amanda Benedict, CAO Signature: _____

Date: _____